

# AGENDA

**Meeting:** Royal Wootton Bassett and Cricklade Area Board  
**Place:** Bushton & Clyffe Pypard Village Hall, Clyffe Pypard, Swindon SN4 7PX  
**Date:** Wednesday 9 May 2018  
**Time:** 6.00 pm

**Please note the 6-7pm session is for networking and the opportunity to meet your local Councillor**

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Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Allison Bucknell, Lyneham  
Cllr Mollie Groom, Royal Wootton Bassett East  
Cllr Mary Champion, Royal Wootton Bassett North  
Cllr Jacqui Lay, Purton  
Cllr Chris Hurst, Royal Wootton Bassett South  
Cllr Bob Jones MBE, Cricklade and Latton



## **RECORDING AND BROADCASTING NOTIFICATION**

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	<b>Time</b>
<p>1     <b>Networking Session</b></p> <p>Meet your local councillor and receive health and wellbeing information and advice from Wiltshire Council health trainer, Janice Bardwell.</p>	<b>6:00pm</b>
<p>2     <b>Chairman's Welcome, Introductions and Announcements</b></p>	<b>7:00pm</b>
<p>3     <b>Apologies for Absence</b></p>	
<p>4     <b>Minutes</b> (<i>Pages 1 - 6</i>)</p> <p>To approve the minutes of the meeting held on Wednesday 21 March 2018</p>	
<p>5     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>6     <b>Wiltshire - The Wider Picture</b></p> <p>News and information on what's going on in your local community and across the county</p>	
<p>7     <b>Strengthening our Communities</b> (<i>Pages 7 - 18</i>)</p> <p>A presentation by Cllr Richard Clewer - Chairman of the Electoral Review Committee, or a member of the Project Team on the Electoral Review the Local Government Boundary Commission is currently undertaking and relevance to each community area.</p> <p>The councillors and Ellen Blacker will deliver a review of the past financial year across the Joint Strategic Needs Assessment themes</p> <p>Grant feedback from Bushton and Clyffe Pypard Village Hall regarding their community grant towards new cookers</p> <p>'Moving forwards' - which agenda format would you prefer and suggestions for the future?'</p>	

## Grant Funding

To determine any applications for Community Area Grants.

## Health & Wellbeing Funding

Wiltshire Music Centre requesting £1,500 for Celebrating Age Wiltshire Partnership, led by Wiltshire Music Centre - a programme of arts/cultural events in six Wiltshire communities in libraries and community settings.

## 8 **Spotlight on Parishes and Partners** *(Pages 19 - 36)*

To receive updates from our key partners, including:

- Wiltshire Police
- Dorset and Wiltshire Fire & Rescue Service
- Greensquare
- CMAS
- NHS Wiltshire
- Healthwatch Wiltshire
- Recycle for Wiltshire
- Parish and Town Councils

## 9 **Task Group Reports and Decisions**

To consider reports from the following task groups and make any necessary decisions:

- Community Area Transport Group
- Wiltshire Wildlife Trust

## 10 **Wrap Up**

**8:30pm**



# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Royal Wootton Bassett Memorial Hall, Station Road, SN4 8EN  
**Date:** 21 March 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell, Cllr Mary Champion, Cllr Bob Jones MBE and Cllr Jacqui Lay

### **Wiltshire Council Officers**

Kevin Fielding – Democratic Services Officer  
Jan Bardwell – Health Trainer

### **Town and Parish Clerks/Councillors**

Cricklade Town Council – John Coole, Mark Clarke, Diana Fairbrass, Sue Holbrook & Tony Clements

Lydiard Millicent Parish Council – Deborah Bourne, Mike Sharp & Phil Sheppard

Purton Parish Council – Ray Thomas

Royal Wootton Bassett Town Council – Jenny Stratton, Sue Hughes, Stephen Walls & David Bowler

Tockenham Parish Council – Diana Kirby

### **Partners**

Wiltshire Police – Inspector Mark Luffman

Dorset & Wiltshire Fire and Rescue Service – Glyn Moody

Wiltshire Wildlife Trust – Jessica Thimbleby

RWB Arts Festival – John Davies

**Total in attendance: 40**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
48	<u>Networking Session</u>
49	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and to the Memorial Hall.</p> <p>The councillors and officers present were introduced.</p>
50	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mollie Groom – Wiltshire Council, Cllr Chris Hurst - Wiltshire Council, Veronica Stubbings - Broad Town Parish Council and Alexa Davies – Wiltshire Council.</p>
51	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 10 January 2018 were agreed a correct record and signed by the Chairman.</b></li> </ul>
52	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
53	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Work Wiltshire Website</li> <li>• Real Change Wiltshire</li> </ul>
54	<p><u>Strengthening our Communities</u></p> <p><b>Progressing our JSNA Housing Priorities.</b></p> <p>Cllr Allison Bucknell briefly outlined how affordable housing was being delivered in the RWB&amp;C Community Areas, a presentation from Phil Bowley - Head of</p>



Strategic Assets, GreenSquare Group then followed on the regeneration of the Culverhay estate.

Points made included:

- That Greensquare had tried to keep the process as smooth as possible.
- That good quality housing was being delivered.
- That work carried out with community groups had been excellent, and a great help in keeping the process on track.
- That the houses and bungalows built were smaller than the housing stock that they were replacing, but that 44 extra properties were able to be built.

The Chairman thanked Phil Bowley for his presentation.

### **Royal Wootton Bassett and Cricklade Road Surfacing Programme 2018/19**

The Chairman outlined the information on the progress made in improving the condition of the county's roads, and advised on the road surfacing schemes to be undertaken in 2018/19 in the Royal Wootton Bassett and Cricklade community areas. A written report was contained in the agenda pack.

#### **Decision**

- **That the RWB&C Area Board noted the road surfacing schemes to be undertaken in 2018/19 in the Royal Wootton Bassett and Cricklade community areas.**

Grant Funding - new grant applications for March 2018

**Allsorts Pre-School and Nursery - seeking £1,452.00 towards replacement of a perimeter fence - *This application was deferred to a future meeting.***

**St. Bartholomew's Royal Wootton Bassett Church awarded £4,500 towards the Church Croft kitchen refurbishment – *Agreed. It was however noted that the Area Board members were disappointed that no representatives of St. Bartholomew's church were in attendance.***

**RWB TFC Vets - seeking £819.96 for four aluminium goals - *This application was deferred to a future meeting.***

	<p><b>CMAS - proposal for providing youth work for 6 months starting April 2018 – <i>Agreed in principle.</i></b></p> <p><b>Path Improvement Grant</b>  <b>Cricklade Town Council awarded £2,800 – <i>Agreed with the condition that some of the funding may have to be found from the 2018/19 funding stream.</i></b></p> <p><i>Note: It was agreed by the Area Board members that at all future RWB&amp;C Area Board meetings, all grant applicants must have a representative in attendance if the grant was to be discussed.</i></p>
55	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <p>Wiltshire Police - the written report was noted.</p> <p>Dorset and Wiltshire Fire &amp; Rescue Service - the written report was noted.</p> <p>Community Mentoring and Support – the written report was noted.</p> <p>NHS Wiltshire – the written report was noted.</p> <p>Healthwatch Wiltshire – the written report was noted.</p> <p>Recycling for Wiltshire Joint Venture – the written report was noted.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That a further visit to the Compton Bassett Recycling Centre was to be arranged.</li> </ul> <p>Cricklade Town Council – the written report was noted.</p> <p>RWB Arts Festival – the written report was noted.</p> <p>Royal Wootton Bassett Local Youth Network – the written report was noted.</p>

	<p>The Chairman thanked all partners for their updates.</p>
<p>56</p>	<p><u>Task Group Reports and Decisions</u></p> <p>The Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> <li>• The report dated 7 March 2018 was noted.</li> <li>• Temporary road closure of the C70 – It was agreed to take transport and highways issues as a theme for a future Area Board meeting. Wiltshire Council Highways officers would also be invited to take any questions and to explain the constraints within which they work to design highways improvement schemes.</li> </ul> <p>Wiltshire Wildlife Trust</p> <ul style="list-style-type: none"> <li>• Would be hosting an Upcycle Garden event at RWB Library on Wednesday 4 April 2018.</li> </ul>
<p>57</p>	<p><u>Wrap Up</u></p> <p>Next meeting: Wednesday 9 May at Bushton &amp; Clyffe Pypard Village Hall.</p>



## Councillors Briefing Note No. 348

**Service:** Legal and Democratic  
**Further Enquiries to:** Maggie Mulhall  
**Date Prepared:** 17 April 2018  
**Email:** [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk)  
**Direct Line:** 01249 706598

### Electoral Review of Wiltshire Council – Update Consultation on New Division Boundaries

#### Background

1. As detailed in [Briefing Note No. 337](#), on 17 October 2017 Full Council was informed that the Local Government Boundary Commission for England ('the Commission') would be undertaking an electoral review of Wiltshire Council. The review would be to consider the total number of councillors on the council, and then review the numbers and boundaries of electoral divisions within the council, for implementation at the next elections in May 2021. The decision on the number of councillors, and pattern of divisions, is taken by Parliament following the recommendation of the Commission.
2. Full Council established an Electoral Review Committee ('the Committee') to progress any council responses to the Commission. For the preliminary stage of the review the Council was invited to make a submission setting out what it felt the evidence demonstrated would be the optimum council size moving forward, taking into account the Council's governance arrangements, its regulatory and scrutiny functions, and the representational role of councillors.
3. Following work from the Committee, on 20 February 2018 Full Council approved a submission which argued that the most appropriate council size moving forward would be 99, an increase of 1 from the current position. In particular, the fundamental role of community area boards was highlighted. The final version, as submitted to the Commission, can be found at [this link](#).
4. **The Council will be informed by the end of April 2018 of the 'minded to' decision of the Commission on council size. A further update to councillors will follow at that stage.**

#### Next Phase

5. The next phase of the Electoral Review, which is officially the first stage of the formal review process, is for the Commission to seek representations on new electoral division boundaries for Wiltshire Council, based on the total number of councillors being proposed. As part of this process there will be public consultation on the new division boundaries for the Council. This will be to allow the Council, other organisations and members of the public, to make representations and provide evidence on the most appropriate pattern of divisions moving forward. The Commission will use that evidence to assist in drawing up their draft recommendations for electoral divisions, on which they will consult later in the year.

6. The Commission will create a consultation portal for the Wiltshire Council review on [their website](#), on which they will include all relevant materials and instructions for organisations and the public to construct a suitable submission.
7. Any submissions to the Commission will be required to seek to create divisions as close as possible to the figure of electors per division (not total population per division) identified by the Commission's 'minded to' decision, whilst also seeking to reflect community identities and provided convenient and effective local government. Localised evidence from organisations and communities may justify a certain level of variance from that figure, but submissions will need to provide evidenced justification for any such variance.
8. **The consultation for the next phase will begin on 1 May 2018 and run until 9 July 2018. Any parties interested in making a submission on division boundary patterns should submit this directly to the Commission.**

## Wiltshire Council Consultation

9. Although any interested parties are encouraged to submit any representations directly to the Commission, the Committee would also welcome any views from organisations, communities or the public, as it prepares a submission on behalf of the Council. **Any representations to the council should be sent to [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk).**
10. Due to their role at the centre of the increasing devolution of decision-making to communities, the Electoral Review Committee has prepared this briefing note and other relevant information, which will be taken to each Area Board in Wiltshire in order to publicise the review and provide guidance to anyone interested in making or contributing to a submission. It will be taken as an item at the following meetings:
  - 26 April – Warminster Area Board
  - 3 May – Southern Wiltshire Area Board
  - 8 May – Malmesbury and Melksham Area Boards
  - 9 May – Royal Wootton Bassett and Cricklade Area Board
  - 14 May – Devizes and Tidworth Area Boards
  - 15 May – Marlborough Area Board
  - 17 May – Salisbury Area Board
  - 21 May – Pewsey Area Board
  - 23 May – Bradford-on-Avon Area Board
  - 24 May – Amesbury and Trowbridge Area Boards
  - 29 May – Calne Area Board
  - 30 May – South West Wiltshire Area Board
  - 31 May – Corsham Area Board
  - 4 June – Chippenham Area Board
  - 7 June – Westbury Area Board
11. For the assistance of councillors, organisations, communities and the public, links are provided to the [technical guidance on electoral reviews](#) from the Commission, as well as a guidance document on [preparing a submission](#) on proposing a pattern of divisions/wards.

## **Additional Stages**

12. From 4 September to 12 November 2018 the Commission will consult upon its draft recommendations on new divisions, published after consideration of the submissions provided in Stage One. Area Boards would also be consulted by the Committee at this stage.
13. In March 2019 the final recommendations of the Commission will be published. At this stage they will no longer be able to be amended – a draft order will be prepared for laying in Parliament in Spring 2019, where the recommendations may be accepted or rejected, but not amended.
14. Should the recommendations be accepted, they will then be implemented for elections in May 2021.







## Royal Wootton Bassett and Cricklade Investing in our Communities Newsletter May 2018

- Please note, all figures are subject to confirmation with our Finance team and as such must be treated as provisional.

	2018-19 allocation (£)	Invested to date (£)	Available for investment (£)	Amount leveraged (£)
<b>GENERAL CAPITAL GRANTS</b>	43,646	1,267.43	42,378.57	
<b>COMMUNITY AREA TRANSPORT GROUP (CATG)</b>	14,758 (capital)		14,758	
<b>YOUTH GRANTS</b>	25,877	8,883.75	16,993.25	
<b>HEALTH &amp; WELLBEING / OLDER PERSON CHAMPION</b>	7,700	7,700	Budget committed to appointment of Health & Wellbeing/ Older Person's Champion, Ellen Blacker	

### NEW GRANT APPLICATIONS March 2018

<b>GENERAL GRANTS</b>	Amount requested (£)	Total project amount (£)
<b>Allsorts Pre-School and Nursery - seeking £1,452.00 towards replacement of a perimeter fence (deferred application from March meeting).</b>  <b>Please view full application here:</b> Area Board Grant no 2621 <a href="http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2621">http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2621</a>	1,452	2,904
<b>RWB TFC Vets - seeking £819.96 for four aluminium goals (deferred application from March meeting).</b>  <b>Please view full application here:</b> Area Board Grant no 2642 <a href="http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2642">http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2642</a>	819.96	819.96
<b>Purton Tennis Club - seeking £5,000 towards new fencing.</b>	5,000	10,000



**Royal Wootton Bassett and Cricklade  
Investing in our Communities Newsletter  
May 2018**

<p><b>Please view full application here:</b></p> <p>Area Board Grant no 2838  <a href="http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2838">http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2838</a></p>		
<p><b>The Memorial Hall, Royal Wootton Bassett - seeking £700 towards replacing an old sink unit.</b></p> <p><b>Please view full application here:</b></p> <p>Area Board Grant no 2845  <a href="http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2845">http://services.wiltshire.gov.uk/areaboardgrants/grant_detail.php?gid=2845</a></p>	<b>700</b>	<b>1410.72</b>

<b>COUNCILLOR INITIATIVES</b>	<b>Amount requested</b>	<b>Total project amount</b>
<p><b>Celebrating Age, seeking Year 2 contribution to project (please see separate application form).</b></p>	<b>1,500</b>	<b>201,991</b>

<b>COMMUNITY AREA TRANSPORT GROUP (CATG)</b>	<b>Amount requested</b>	<b>Total project amount</b>
<p>Please see separate CATG report.</p>		



## Royal Wootton Bassett and Cricklade Investing in our Communities Newsletter May 2018

### USEFUL LINKS

Area Boards have authority to approve grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

The community grant funding criteria and application forms are available on Wiltshire Council's website: [here](#).

Further information about the Community Area Transport Group (CATG) and youth grants can be found by clicking on the following links:

[Community Area Transport Group](#)

[Youth Grants](#).



## Health and Wellbeing projects and activities FUNDING APPLICATION

**1. Applicant:**

Name	Rebecca Seymour
Organisation	Wiltshire Music Centre
Address	Ashley Road, Bradford on Avon, BA15 1DZ
Phone number	01225 860110
Email address	Rebecca.seymour@wiltshiremusic.org.uk

**2. Amount of funding required from the Area Board:**

£0 - £1000	
£1001 - £5000	£1,500
Over £5000 (please note – our grants will not normally exceed £5000)	

**3. Are you applying on behalf of a Parish Council?**

Yes	
No	x

**4. If yes, please state why this project cannot be funded from the Parish Precept?**

**5. Project title?**

Celebrating Age Wiltshire

**6. Project summary: (100 words maximum)**

Celebrating Age Wiltshire Partnership, led by Wiltshire Music Centre, is in its second year providing a programme of arts/cultural events in 6 Wiltshire communities in libraries and community settings. The Project Development Worker (PDW) has developed a programme of work in each community in consultation with the CEMs, Older People’s Champions and existing groups of older people and representatives of charities working with these groups.

The programme involves regular monthly activity in small, local community settings, village halls, library hubs, delivered through a range of arts such as:

- live performance, music, dance, poetry, theatre, presentations
- Participatory work – art, pottery, making,
- Longer project work using facilitated words and creativity
- Local history, museum memorabilia and handling collections

The programme is being delivered in partnership with the arts/cultural organisations involved in

the bid.

We are seeking a small contribution from each Area Board where activity will be taking place for the second year of the project.

**7. Which Area Board are you applying to?**

Royal Wootton Bassett & Cricklade

**8. What is the Post Code of the place where your project is taking place?**

SN4 7AX

**9. Please tell us which themes best describe your project:**

- |  |   |
|--|---|
| <input type="checkbox"/> Intergenerational projects                          | <input checked="" type="checkbox"/> Heritage, history and architecture        |
| <input checked="" type="checkbox"/> Older People Support/Activities          | <input checked="" type="checkbox"/> Inclusion, diversity and community spirit |
| <input checked="" type="checkbox"/> Carers Support/Activities                | <input type="checkbox"/> Environment, recycling and green initiatives         |
| <input checked="" type="checkbox"/> Promoting physical and mental wellbeing  | <input type="checkbox"/> Sport, play and recreation                           |
| <input checked="" type="checkbox"/> Combating social isolation               | <input type="checkbox"/> Transport  |
| <input checked="" type="checkbox"/> Promoting cohesive/resilient communities | <input type="checkbox"/> Technology & Digital literacy                        |
| <input checked="" type="checkbox"/> Arts, crafts and culture                 | <input type="checkbox"/> Other  |
| <input type="checkbox"/> Safer communities                                   |   |

If Other (please specify)

**10. About your project**

**Please tell us about your project (a strong application will address all of the following):**

How does your project support local needs and priorities

Celebrating Age creates high quality arts, culture and heritage activity for older people which is delivered in their own community settings during daylight hours. The partnership includes Wiltshire Council Library Service as well as Age UK and cultural organisations.

In Year 1 of the project, the PDW has consulted with The CEMs, Older people's champion, local community group and workers sign posted to her, to identify the type of arts activity and events older people would like to participate and attend. The project will also offer free tickets for the people who undertake local activity to attend events, performance and exhibitions in the partner venues.

In this way, it focusses on the priorities already identified by the Royal Wootton Bassett & Cricklade JSA in the 'Matters'. The PDW is organising the events with the guidance and support of the Older People's Champion and

### How many older people/carers to do you expect to benefit from your project

The project aims to reach between 30 - 40 people per event, however some events are focused on smaller groups. There were 34 people at 3Ms event in November and 31 at Ridgeway House in January. We are planning events for older people to attend each month and experience a range of different arts activities.

### How will you encourage volunteering and community involvement?

The Project Development Worker will work with existing voluntary and community groups, including the CEM and OP champion and local charities to identify how best to access the community in the Bassett area. Community groups have been and will continue to be consulted to decide what sort of activity is to be provided for the monthly sessions and also to identify the older people who may want to benefit from the activities. Volunteers support each event, from link drivers to helping with refreshments. The PDW is reporting back and working with the CEM regularly to ensure maximum community involvement.

### How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

The work will be offered free for the first two years to ensure that it is accessible to everyone, regardless of ability to pay. In the third year, the community groups can decide either to fundraise to support part of the costs, or to make a small charge for attendance. The activity will take place in libraries, church halls and other community facilities which are accessible to older and disabled people. The Project Development Worker will work with community workers and groups in each area to identify socially isolated people who may be encouraged to take part. The participants will also be able to access free and reduced price tickets for events at venues.

### How will you work with other community partners?

The Project Development Worker will work with the Community Engagement Managers to understand the needs and priorities of the community partners in each location. They will then network with these partners to identify community needs and priorities so that a community group can choose the activities that will be offered.

## 11. Safeguarding

**Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):**

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

The Chief Executive Officer at Wiltshire Music Centre will be responsible for safeguarding and the PDW will follow the WMC Safeguarding Policy. All staff and creative leaders running sessions for the Celebrating Age project will be DBS checked. They will be briefed on the policy and trained as appropriate.

WMC is a professional arts organisation with a Creative Learning team delivering music education projects for all ages across the county. As such it is fully committed to safeguarding the young, old and vulnerable people it works with on a year round basis. WMC has been delivering this sort of work for almost 20 years and is very experienced in all aspects of safeguarding.

## 12. Monitoring your project.

**How will you know if your project has been successful? \*required field**

WMC and the PDW have created a simple evaluation model for the first phase of the project, seeking to identify social impacts and outcomes of taking part in the Celebrating Age activities such as reducing loneliness, increasing social confidence, developing new artistic, cultural or heritage skills and experiencing and increasing social interaction with other people outside the home.

The PDW will carry out evaluation at least twice a year with participants and activity leaders which will identify a baseline position and then movement from this every period. In this way it will be possible to identify if the project has successfully achieved the social outcomes sought. The partner organisations will also meet at least twice a year to monitor the progress of the project and assess the impact.

## 13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The annual cost of the project is between £60,000 and £70,000 a year for three years. Arts Council England are grant funding (committed) between 47% and 55% of the project depending on the year. A small contribution of £1,500 per year is being sought from each Area Board where activity will take place. If this is not possible, we will seek the funding from other local sources. The project seeks to establish groups in each area involved in choosing the activities. The Project Development Worker will aim to encourage these groups to continue after the

## 14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

The total Celebrating Age project will cost £201,991 over three years. This represents a leverage value for the Area Board of 45 times if funding is provided over the three year period.

## 15. Finance:



**15a. Your Organisation's Finance:**

**Your latest accounts:**

Month  Year

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

This is an Arts Council England funded project involving a range of partners: Wiltshire Library Service, 3 major arts organisations in the county (WMC, the Pound and Wiltshire Creative), Community First, Age UK and Wiltshire Museum and Salisbury Museum.  
All partners are supporting the project with facilities and/or tickets for events and community resource involvement.

We are a small community group and do not have annual accounts or it is our first year:

**15b. Project Finance:**

Total Project cost £

Total required from Area Board £

**Expenditure      £                      Income                      £                      Tick if income confirmed**

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure

(Planned Income [help](#))

(Planned project costs [help](#))

Project Dev Worker	50260	Event tickets donator	48000	<input checked="" type="checkbox"/>
Travel/Exp	6870	Office provision	3060	<input checked="" type="checkbox"/>
Office costs	7172	Space provision	18000	<input checked="" type="checkbox"/>
Marketing	2948	Other Area Board	25500	<input type="checkbox"/>
Activity Delivery	60000	Arts Council Grant	99931	<input checked="" type="checkbox"/>
Event tickets	48000	Participation fees	6000	<input type="checkbox"/>
Space hire	18000			<input type="checkbox"/>
Management	8742			<input type="checkbox"/>
				<input type="checkbox"/>

				<input type="checkbox"/>
Total	201992	Total	200491	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) \*required field, if Yes to Q11.

Project is different in each of the 6 areas: Trow br', Calne, Salis

## 18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

### Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

### Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

### Accounts:

- I will make available on request the organisation's **latest accounts**

### Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

### Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

I confirm that the information on this form is correct, any award received will be spent on the activities specified.





## **Cricklade, Purton and Royal Wootton Bassett Community Policing Team Update**



Hello and welcome to this Community Policing Team report.

The purpose of these reports is to provide a short summary of the local issues in your area. Engaging with the public is vital for us as. Not only does it give us an opportunity to share what we are doing and keep our communities informed and up to date but it also provides an opportunity for our communities to feed back to us; what we're doing well, where we can make improvements and how we can work together to tackle local issues.

As you will see from the summary on the following page there have been a number of Burglaries reported over the previous period, investigation work is still ongoing in to these offences, in the meantime this is a reminder to safeguard your property, especially as the warmer weather approaches, ensure your property remains locked and secure when unoccupied and overnight and try to keep all valuables out of sight.

Reports of Anti Social Behaviour remain low however if you do experience any issues then please ensure these are reported so we know where best to direct our resources.

PC Stuart Welch

## **Crimes that have an impact on the community**

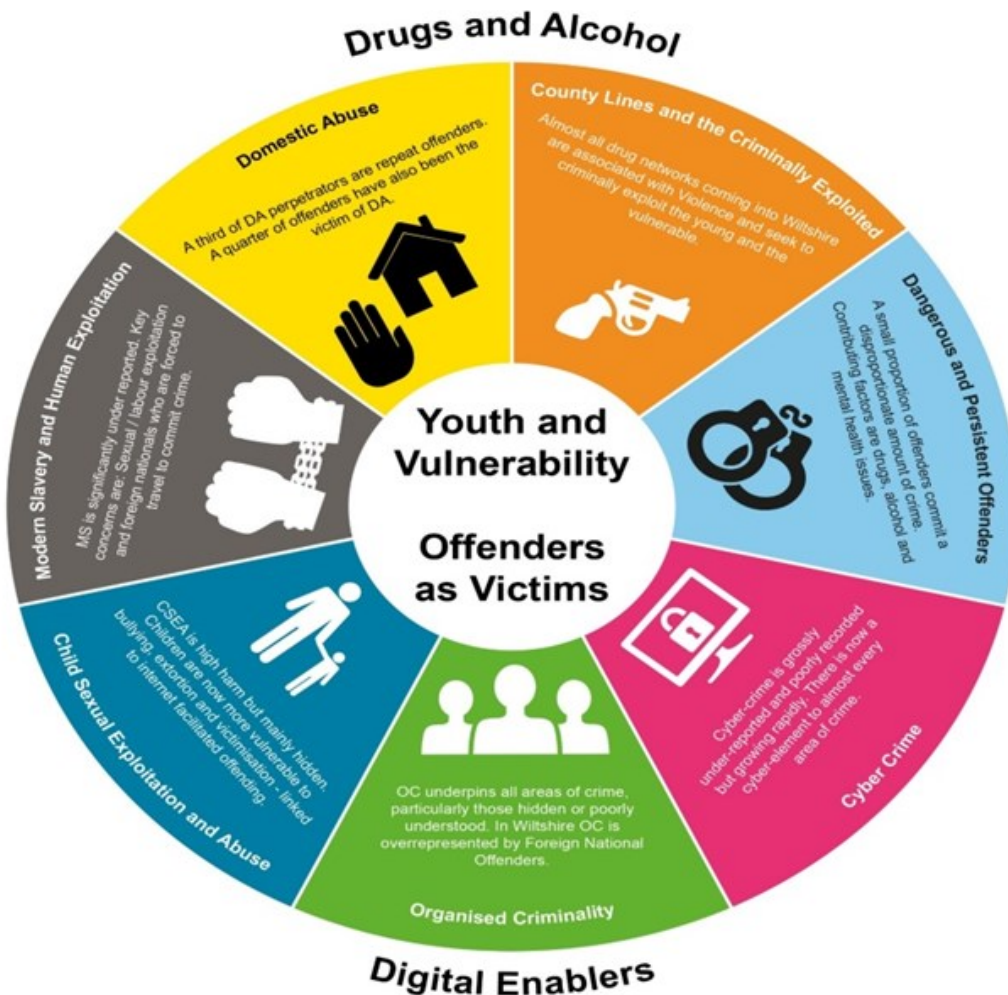
### **Reported between 4th March 2018 and 28th April 2018**

- ◇ Between 20:30 on the 13th March and 04:30 on the 14th March unknown Suspect(s) have stolen a Blue Volkswagen Golf from outside an address on Sprats Barn Crescent, Royal Wootton Bassett.
- ◇ Between midnight on the 28th February and 21:50 on the 14th March unknown suspect(s) have tried to force entry to a shed located at the United Reform Church, Wood Street, Royal Wootton Bassett however were unable to gain entry and nothing was stolen.
- ◇ At 01:50 on the 16th March unknown suspects have forced entry to a property in Latton and stolen various items including cash and bank cards.
- ◇ At Midnight on the 20th March an unknown Suspect has forced entry to Crumps Butchers on High Street, Royal Wootton Bassett and stolen £1000 in cash from within the safe.
- ◇ Between 19:30 on the 19th March and 06:45 on the 20th March unknown Suspect(s) have forced entry to a barn on a farm at West Mill Lane, Cricklade and stolen a saddle from within.
- ◇ Between 18:00 on the 22nd March and 09:00 on the 23rd March unknown Suspect(s) have forced entry to a farm in Braydon Manor and stolen 50 x Solar Panels.
- ◇ Between 19:00 and 20:55 on the 27th March unknown Suspect(s) have forced entry to an address on Glebe Road, Royal Wootton Bassett and stolen a quantity of money from within.
- ◇ Between 20:30 and 21:00 on the 27th March unknown Suspect(s) have forced entry to an address on Westbury Park, Royal Wootton Bassett and stolen a quantity of money from within.
- ◇ Between 13:00 on the 27th March and 09:00 on the 28th March unknown Suspect(s) have forced entry in to a property on Honeyhill, Royal Wootton Bassett and made an untidy search of the property however nothing was stolen.
- ◇ At around 20:30 on the 1st April unknown Suspect(s) have forced entry to a property on Nore Marsh Road, a search of the property was made but nothing was stolen.
- ◇ Between midnight on the 23rd March and Midnight on the 4th April unknown Suspect(s) have gained entry to a garage attached to a property on Coleridge Close, royal Wootton Bassett and stolen a quantity of cash and bank cards from within.
- ◇ On the 15th April a unknown Suspect has attended the address of an elderly victim on saffron Close, Royal Wootton Bassett, after falsely telling her a neighbours address was flooding he managed to access the property and steal cash from within.
- ◇ Between 16:00 on the 15th April and 13:00 on the 16th April unknown Suspect(s) have forced entry to a property on Sherfields, Royal Wootton Bassett, a search was made but nothing stolen.
- ◇ Between 19:00 on the 15th April and 15:00 on the 18th April unknown Suspect(s) have forced entry to a property on Downsview, a search of the property was made however nothing was stolen.
- ◇ Between 14:00 on the 17th April and 20:00 on the 18th April unknown Suspect(s) have forced entry to a property on Station road, Royal Wootton Bassett and stolen Jewellery from within.
- ◇ At around 01:00 on the 21st April unknown Suspect(s) have forced entry to a property at Ladymead in Cricklade, damage has been caused inside however nothing stolen.
- ◇ Between 13:00 on the 13th April and 14:30 on the 21st April unknown Suspect(s) have forced entry to a property on Rowan drive, Royal Wootton Bassett and stolen a number of items including a quantity of cash.
- ◇ Between Midnight on the 19th April and 21:05 on the 24th April unknown suspects have forced entry to the Porch of an address on Wood Street, Royal Wootton Bassett and attempted to gain entry to the house but have been unsuccessful.
- ◇ At around 07:20 on the 26th April unknown Suspect(s) have forced entry to a property on Packhorse, Purton and stolen Jewellery and money from within.
- ◇ Between 17:00 and 18:00 on the 23rd April unknown Suspect(s) have forced entry to a property on Orchard Lane, West Tockenham however were disturbed by an alarm and nothing was stolen.
- ◇ Between 14:00 and 15:00 on the 27th April unknown Suspect(s) have forced entry to a property on The Butts, Lydiard Millicent and stolen items from within including a laptop and Jewellery.

# CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

Domestic abuse, Cyber Crime, Organised criminality, County lines and the criminally exploited, Dangerous and persistent offenders, Child sexual exploitation and abuse, Modern slavery and human exploitation.



## **Your Local PCSO's**

Below are a list of the PCSO's that cover Royal Wootton Bassett/Cricklade/Purton and their specific area's of responsibility. If you need to make contact then you can use the email address,

northwiltshirecpt@wiltshire.police.uk

This is monitored by a number of officers who may be able to answer your query if your local PCSO isn't on duty.



PCSO Andrew Singfield  
Royal Wootton Bassett



PCSO Nicola Allan  
Cricklade

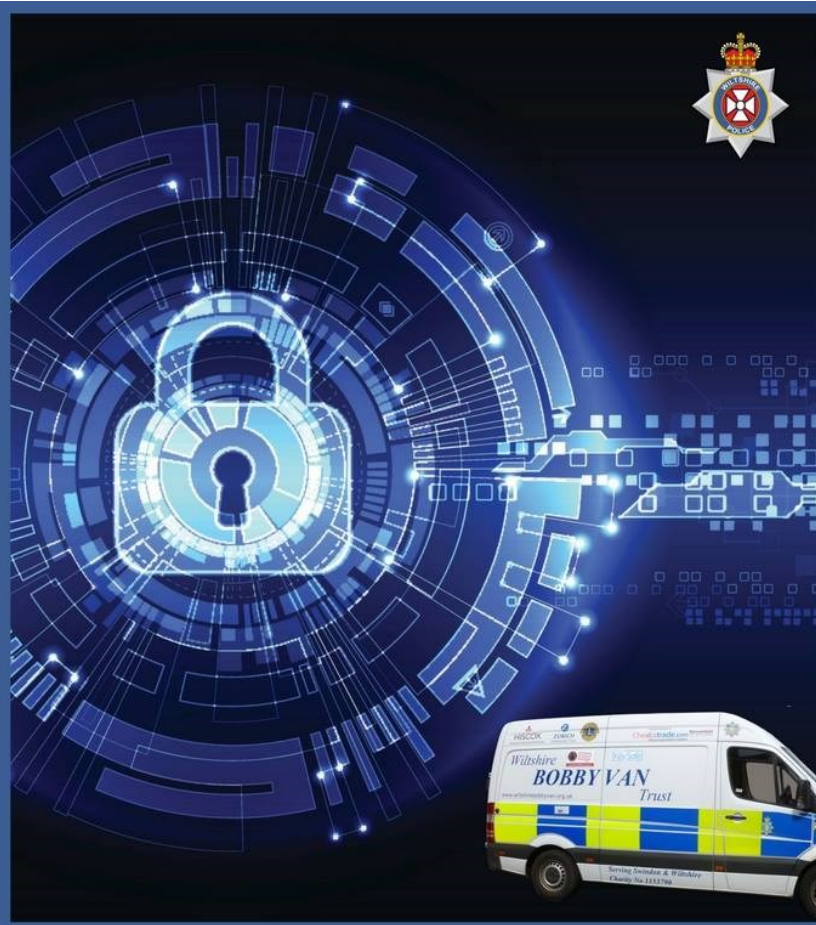


PCSO Erin Davis  
Royal Wootton Bassett Rural



PCSO Joshua Sherratt  
Purton





## DO YOU FEEL SAFE ONLINE?

Anyone over 60 or with a registered disability (18+) is eligible for online safety advice

TO MAKE YOUR APPOINTMENT CALL 01380 861191 or EMAIL [bv.onlinesafety@wiltshire.pnn.police.uk](mailto:bv.onlinesafety@wiltshire.pnn.police.uk)



Always keep your dog on a lead when you're near livestock



**Livestock worrying is a criminal offence**

**See it. Report it. STOP it!**

**#ReportIt**



If you see anything suspicious call **101** or **999** if the crime is in progress



**The link below is for Community Messaging. The Community Coordinator for this area sends out a daily message, if there has been any crime that will benefit the community to be aware of. This includes thefts, scams and burglaries, the aim is to inform you of what is happening in your area, help you take any actions to avoid becoming a victim of crime and to alert you as a potential witness to any crime. Its easy to sign up and only messages, relevant to your area, are sent to your email inbox.**

<https://www.wiltsmessaging.co.uk/>

The email address for the Wiltshire North Community Policing team is  
northwiltshirecpt@wiltshire.police.uk  
Please phone 101, or 999 in an emergency to report any incidents or  
crimes

This report has been prepared by PC 2608 Stuart Welch



## Royal Wootton Bassett and Cricklade Area Board – Report for 7<sup>th</sup> May 2018

### Community Engagement

Cricklade Fire station held a charity car wash in April and managed to raise a staggering £1027 pounds which will be split between the Firefighters Charity and also Cricklade Youth FC. Thanks extend to the community for supporting this event.

We are still working with our Partners to reduce the amount of parking issues in and around the local area and stations are using leaflets and the appliances as an educational tool to highlight problems that emergency services may encounter. Currently RWB are involved with the MOD at Lynham in trying to reduce the amount of issues they are facing on some of their residential roads.

The Community Responder Scheme which is run in partnership with the NHS went live in March at RWB Fire Station and will shortly go live at in Cricklade. This see's the Fire Service supporting the Ambulance Service for medical calls within a 3 mile area of the fire station where there could be a delay in an ambulance attending an incident. Our personnel receive enhanced medical training by the Ambulance Service and will attend an incident in a Service car which allows the local fire appliance to remain available for emergency calls.

The Service continue to offer Safe & Well visits and if you (or someone you know) is in need a smoke alarm (and can fit our on-line criteria), some fire safety at home advice or are worried about what to do in an emergency, you can contact us at;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

### Response

#### **Total Emergency Calls for Cricklade Fire station; 05/03/2018 – 24/04/2018**

Category	Callsign	Total Incidents
False Alarm	52P1	5
Fire	52P1	6
Other	52P1	8
Special Service	52P1	9
<b>Total</b>	52P1	<b>28</b>

**Other** – This can be a movement to another fire station to provide fire cover during an ongoing incident.

**Availability of On-Call appliance 52P1 Cricklade;**

Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
52P1	70.07%	88.01%	79.04%

The reduced figures during the day are attributed to possible course attendance as part of a Firefighters requirement to maintain competence, personnel taking annual leave or due to fulltime work commitments where individuals work outside of the town.

**Total Emergency Calls for RWB Fire station; 05/03/2018 – 24/04/2018**

Category	Callsign	Total Incidents
False Alarm	56P1	7
Fire	56P1	10
Other	56P1	3
Special Service	56P1	9
Medical Calls	56V1	16
Water Carrier	56W1	7
<b>Total</b>	56P1	<b>52</b>

**Other** – This can be a movement to another fire station to provide fire cover during an ongoing incident.

**Availability of On-Call appliance 56P1 RWB;**

Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
56P1	56.55%	86.48%	71.51%

The reduced figures during the day are attributed to possible course attendance as part of a Firefighters requirement to maintain competence, personnel taking annual leave or due to fulltime work commitments where individuals work outside of the town.

**On-Call Recruitment**

As the Availability tables show, crewing of appliances during the day falls below our ideal expectations of 100%. We continue to strive and improve on the number of personnel at each station through our recruitment process so as we can increase the amount of hours our appliances are available for call outs. Details of how to join our team are available on our website [www.dwfire.org.uk](http://www.dwfire.org.uk) or you can contact us on our hotline 07122 691444



### **Recent Notable Incidents**

There been no incidents of a notable nature for either station in their own areas but both stations have attended a number of significant fires in the County in the recent month and these fires required the attendance of the Fire Service for a number of days. Namely a thatch property fire in the village of Ham, Power Solutions Swindon and a Landfill Site fire in Compton Bassett. RWB's water carrier was also required at two of these incidents.

### **Community Safety Plan**

Our Community Safety Plan is our vision until 2020 and can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Matty Maggs

Station Manager Westlea, Cricklade and RWB

Email: [Matthew.maggs@dwfire.org.uk](mailto:Matthew.maggs@dwfire.org.uk)

Tel: 01722 691173 | Mobile: 07595 966708



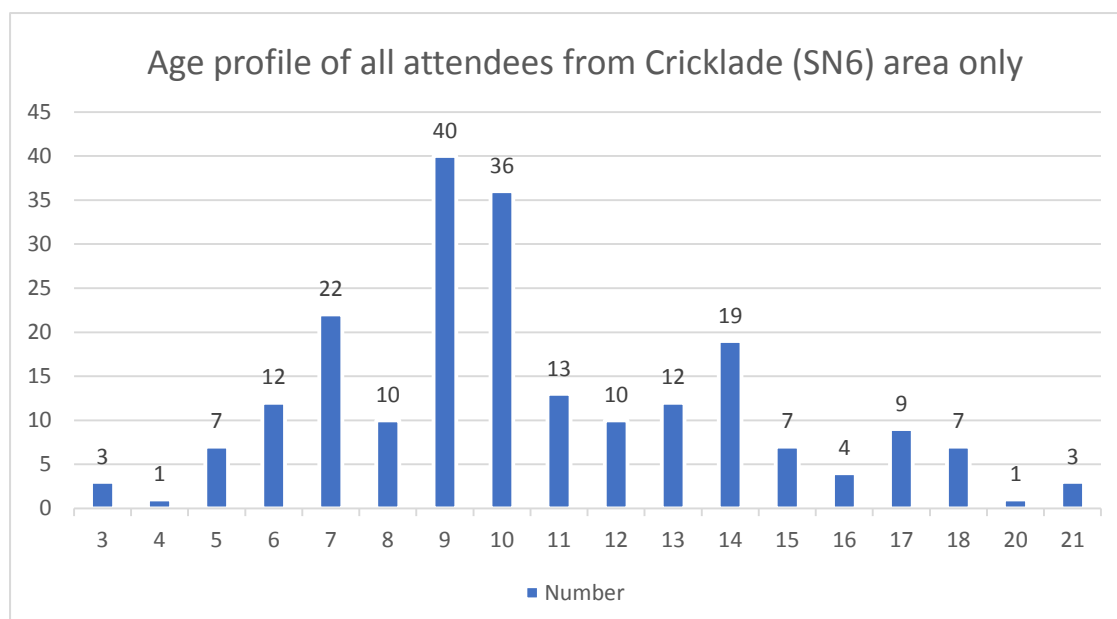
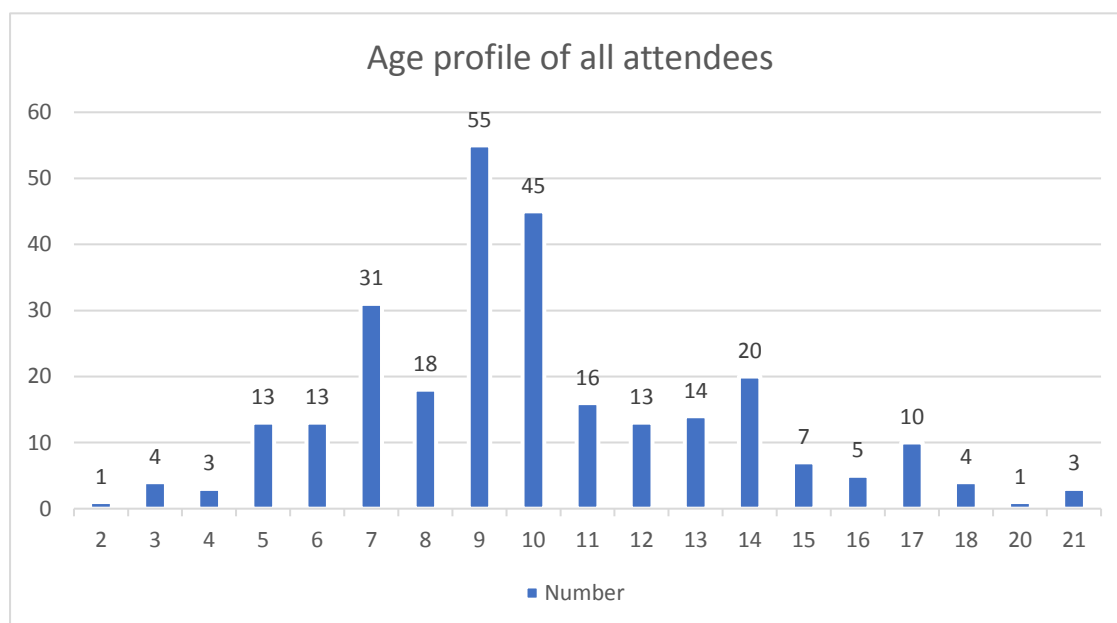
## Cricklade Skate, Scoot and BMX Session – 2017/18

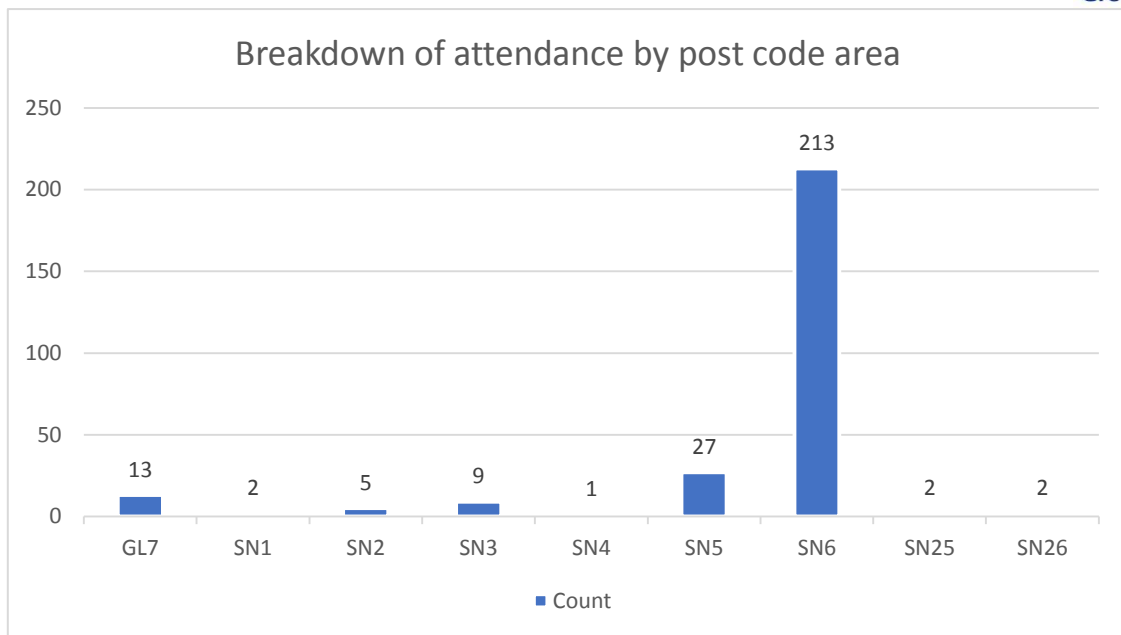
Sessions were funded by GreenSquare and RWB&C Area Board. Ten sessions were delivered by ATB Skate Warehouse, Swindon at Cricklade Skate Park.

Sessions were held as follows:

- 6 x sessions Summer 2017
- 1 x session Autumn half term 2017
- 1 x session February half term 2018
- 2 x sessions Easter 2018

Below is a breakdown of attendances at all the sessions





Of the 276 young people who attended the sessions, 213 (78%) are known to have come from the Cricklade (SN6) postal area. The average age of attendees was 10 years. The cost to RWB&C Area Board for each attendance was £3.81, per person, per 3 hour session.





# Royal Wootton Basset – MAR-APR 2018

## TWO MONTHS SESSIONS:

05/03/18- 39 yp

12/03/18- 42 yp

19/03/18- 36 yp

26/03/18- 29 yp

09/04/18- 22 yp

16/04/18- 28 yp

23/04/18- 31 yp

30/04/18- 35 yp

### SUMMARY:

RWB continues to be busy, lots of young people and lots of differing issues specifically over the last month including; bereavement of significant family members, grief support and risk of homelessness/sofa surfing. We have focused on mental health issues for March and April, incorporating various discussions relating to stress, anxiety, depression, self-harm, irrational thoughts and fears. We have incorporated the subjects of unhealthy relationships and drug use and long term mental health effects or both of these in the sessions.

We have also used stones as art therapy to paint positive words and phrases. As part of these sessions young people who are still using cannabis have been able to talk to workers openly to gain support. Our team has set clear and coherent boundaries regarding consumption prior to our sessions and this has been adhered to.

One yp who has consistently attended the LYN meetings is being taken by a worker (along with peers of her choice) to the GCafé in Cheltenham to give a more real insight into how a commercial, youth café might work in her community.

Workers are managing the use of the hall with regards to keeping the members of the committee happy. As the lighter nights come the yp will no doubt spend more time in the garden so workers will attempt to keep noise levels down so not to cause distress to the residents. Other activities for March and April have included table tennis, Easter cooking, smoothie making and basic cooking, various games, henna and issue-based quizzes. We have had visits from Andy and Erin (new PCSO), which the yp in attendance positively engaged with.

### ISSUES COVERED:

Bereavement/Grief Support

Homelessness

Young people's mental health

Stress/anxiety/depression

Art therapy

Drugs/alcohol



# Lyneham – MAR-APR 2018

## TWO MONTHS SESSIONS:

09/03/18- 6 yp  
16/03/18 – 14 yp  
23/03/18 – 20 yp

06/04/18 – 4 yp  
13/04/18 – 10 yp  
20/04/18 – 16 yp  
27/04/18 – 18 yp

### SUMMARY:

We have moved! We are now using the Community Centre on the MOD site in Lyneham, in partnership with their Youth and Community worker, Amy. The site is open to the public from one side (outside of the base) and as such is a good link for MOD and non-MOD families.

The move has proved to be really positive for the young people of Lyneham as they now have use of a well facilitated designated youth space. The yp really like the room and we even have some young people from RWB making the effort to come over and attend (they are very jealous of the space!). We have had a couple of very quiet sessions but on the whole adequately attended, with a few new members joining and returning.

Over the last few months, like Bassett, we have focused on mental health in young people, running discussion sessions around different aspects of mental health. In Lyneham we have included some sexual health awareness within the session because of some of the issues that we have talked about. We have used the “beer goggles” for a session to focus on negative choices we might make under the influence of illegal substances or alcohol.

We again are facilitating a small art therapy project decorating stones with positive messages. Other activities have included a science evening funded by the REME, which most of the group took part in and enjoyed. We are not able to use the kitchen for cooking projects as its awaiting maintenance however this hasn't been an issue as the yp are able to use all the other equipment available.

So: a really positive move to the new building allowing workers to focus on the needs of the young people. A big thanks to Amy who has been really welcoming 😊

### ISSUES COVERED:

Sexual Health  
Mental Health  
Recruitment of young people  
Alcohol Awareness  
Science Evening



# CRICKLADE – FEB-APR 2018

## TWO MONTHS SESSIONS:

19/2/18 – 17 young people  
26/2/18 – 13 young people

5/3/18 – 9 young people  
12/3/18 – 11 young people  
19/3/18 – No session  
26/3/18 – 2 young people  
2/4/18 – 2 young people

23/4/18 – 7 young people  
30/4/18 – 3 young people  
7/5/18 – 4 young people  
14/5/18 – Trip to Extreme  
Trampoline

## ISSUES COVERED:

Drug and alcohol awareness  
Group boundaries/norms of  
behaviour  
Outdoor sports

### SUMMARY:

Cricklade Youth Club has been a “game of two halves” and would make an interesting case study for anyone trying to set up a youth club from scratch in an area.

Our staff did a great job making contact and building relationships with a very “tough” group in Cricklade. Aged 15-18 their behaviour is marked by a lack of activity in the day time and heavy Cannabis use. They followed our workers “inside” and attended sessions whilst the weather was bad. They were a handful – difficult but not impossible – and at one point we had some minor damage done to the building due to one of them acting stupidly (but not maliciously).

As a consequence of their behaviour we shut the session the following week...and since then have “lost” this first, big group. We still see them and have passing contact, but they do not come in to the building. And herein lies out dilemma all the time we use shared buildings!

The dilemma is that we are working with the “right” groups – young people who can be unpredictable, unruly and hard to manage. But we are working in community buildings where any damage is treated with outrage (and it really is *outrage* – the number of emails I received after this relatively small piece of damage was astounding, as was the criticism of our staff). So continually we have a choice to make: work with “easier” young people to protect the community assets or continue to work with “harder” groups of young people and risk the wrath of building managers.

We are building again, with a group of quite committed young people, whilst also keeping informal contact with the older group. Activities have included food tasting from around the world; work on group boundaries; outdoor sports; and this week we are taking a small group to Extreme Trampoline park (not least to share to parents/carers we are active in the local area).

## RWB and Cricklade Area Board: Strategic Considerations

With CMAS having worked in the area for over a year now, I will give some feedback on a more strategic theme, for consideration by the board, Town and Parish Councillors and Wiltshire County Council employees.

(As a disclaimer: as you will see as I outline my thoughts I propose an open and transparent tendering process for any pieces of work. To that end, this is not a pitch for CMAS to be commissioned more or for longer (although in all likelihood we would tender alongside others). See it more as a free bit of consultancy!!)

There are several issues that need to be discussed and, if possible, resolved in the RWB and Cricklade area, in relation to young people.

1. Buildings/facilities. This is the biggest single issue holding back good quality youth provision across the area. In Cricklade we have “lost” the group we were specifically asked to work with due to the pressures of a shared space. In RWB we really struggle for an appropriate space to use. In Lyneham we do, and the young people from other areas have been very jealous that they have this space to use. We are working with Purton Parish Council to find a space there to use. Sue Hughes from RWB TC visited several examples of youth and shared space in Gloucestershire this month.

**I would recommend that both RWB and Cricklade make it a priority to find a space that is primarily for use by young people.**

- a. In Cricklade the obvious space for this is the Old Youth Centre (OYC) (now part of the leisure centre). If the building was mine to manage I would move the café out of the Leisure Centre and in to the OYC. This would give more space for classes inside the main body of the Leisure Centre and would allow the OYC to be used as a community café in the day and morph in to a youth café/youth centre in the evening. This is a fairly well-established model and would improve the Leisure Centre’s income and capacity to deliver.
- b. In RWB some premises are necessary. We have attendance of up to (and over!) 40 young people and could deliver each night of the week if resources allowed. Again, I would look at setting up some shared-use building that generates revenue in the day time to help resources youth provision in the evening.

**As someone who works with young people I feel the “worm has turned” in the past 12 months.** Across all our projects (in multiple counties) attendance at youth clubs is rising, leaving us struggling to keep up with demand. The days of the narrative “youth centres are not necessary” have passed and I suggest that both County and Town/Parish Councils attend to this as a matter of priority. (A rural District Council in Gloucestershire is proposing a 1% increase on their part of Council Tax to spend on young people. I think this is a forward-thinking model and one that will undoubtedly save money in the mid and long term.)

2. Lack of certainty/clarity over funding needs to be resolved. CMAS is running three sessions per week across the RWB/Cricklade area. **Wiltshire is the only area cross four counties where we work without a contract and/or Service Level Agreement.** It puts us in a very precarious position, and as a social enterprise set up to work with young people that affects our work in three main areas:
  - a. It is hard to plan work with young people, based on relationships, when we have little security beyond a few months (and these months not agreed in writing)
  - b. It is hard to give our staff satisfactory employment when the funding for them is so precarious
  - c. It is hard (impossible!) to plan as a responsible social business when we are working without secure funding

Continued over page

## **RWB and Cricklade Area Board: Strategic Considerations (continued)**

3. There is a lack of strategy for work with young people in the area. This makes sense in terms of the independent Towns and Parishes housed within the area that the Area Board covers. However, with a little bit of strategic or “joined up” thinking then provision could be improved for young people, and most likely money saved

My recommendations would be the following:

- The Area Board encourages Town and Parish Councils to become the commissioning bodies for work with young people. They are likely to know the need and making commissioned organisations directly answerable to them really works in Gloucestershire
- The Area Board supports Town and Parish Councils to develop open, transparent tendering processes and all Service Level Agreements needed to commission their own youth services
- Over time Town/Parish Councils become financially responsible for youth provision in their town/parish
- The Area Board uses funding to lever activity in strategic areas and to support this transition



# **Update for Royal Wootton Bassett & Cricklade Area Board**

<b>Update from</b>	<b>Royal Wootton Bassett Town Council</b>
<b>Date of Area Board Meeting</b>	9 May 2018

## **Headlines/Key Issues**

- **Neighbourhood Plan Referendum Result**

The referendum result on 19 April was:

Yes 2,137 (92.6%)  
No 164 (7.1%)  
Spoilt 7 (0.3%)  
Turnout 22.65%

The referendum was advertised on the Council's website and Facebook site, on posters and banners and on street stalls in the High Street.

The adoption of the plan which includes policies on development and housing, transport and services should be given full weight when planning applications are being considered.

This was the culmination of five years hard work and great thanks to all those involved.

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- **Jubilee Lake**

At the time of writing, the lake was due to reopen.

The major work on the banks, spillway and other matters was due to be finished earlier than this but was delayed by the bad weather.

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## ***Update for Royal Wootton Bassett & Cricklade Area Board***

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- **Town Council by-election**

The Royal Wootton Bassett South by-election to fill the vacancy caused by the resignation Rebecca Hearne will be on Thursday 7 June.

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- **Civic Awards**

- The Civic Awards Ceremony held at the Wiltshire Hotel on 12 April, recognised the services to the community by a number of people:

Joan Indge for her over 40 years work with the Scouting movement.

David, Ciaren and Niall Alstowe who have been arranging triathlons in Royal Wootton Bassett in memory of their late mother and raising money for charities.

Ann Godfrey for organising RWB and Swindon groups contacting the elderly over the last 43 years.

Ben Howarth for his heroism in rescuing his neighbour from a burning house.

Congratulations to all these very worth recipients.



# Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Cricklade Town Council
Date of Area Board Meeting	9 May 2018

## Headlines/Key Issues

### Annual Town Meeting

The Annual Town Meeting was held on Tuesday 17<sup>th</sup> April in the Cricklade Town Hall, with over 80 residents attending. There were 3 community speakers:

**Cricklade Rugby Football Club** – sharing their plans for the future of the Club and the development of the children's section.

**Jenner Hall Committee** – sharing the history of the building with an update on their renovation plans

**Swindon and Cricklade Railway** – sharing the history of the Trust's history and their new project 'Target Cricklade'. 'Target Cricklade' is to try and bring the railway and a new station to Cricklade, the Trust is applying for a grant to enable them to achieve this.

**A Town with a Heart** - The Council presented a training defibrillator to Jeremy Anderson and Sarah Standing who are providing free CPR sessions to members of the Community, to give confidence when performing CPR and in the use of defibrillators.

### Community Awards

The Young Person of the Year was awarded to **Amberley Taylor**. Amberley is a Scout, she has amassed more than 40 badges and awards, she has also achieved her Chief Scout's Gold Award. Amberley makes lots of handmade products and has raised over £550 which has all been donated to the James Hopkins Trust – a Trust that provides respite care for life limited and life threatened young children.

The Cricklade Community Award was presented to **Paul Hewer**. Paul has been an active member of the The Cricklade Band for 52 years, he is now the Music Director and he conducts the band at community events. He is a key member in teaching those who wish to learn to play an instrument, young or old at Band Academy.

The Community Group of the Year Award was presented to the **Cricklade Fun Run Committee**. A group of volunteers, who for a considerable number of years has organised the Cricklade ½ Marathon, 10k and Fun Run Event, which is held on the first Sunday in October. The event brings the community together and the funds raised provide a major contribution to local charities.

### Photography Competition

The theme for the 2017 competition was 'People at Work and Play in Cricklade, the winner this year was Steve Forrester with his photograph entitled 'Two Bookends'.





# ***Update for Royal Wootton Bassett & Cricklade Area Board***

<b>Update from</b>	<b>Purton Parish Council</b>
<b>Date of Area Board Meeting</b>	9 May 2018

## **Headlines/Key Issues**

- Footpath enhancement to aid children attending local primary school - DONE

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- CCTV – anti social behaviour at the Village Centre - DONE

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- Manor Hill footpath enhancement - DONE

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- Youth Provision – Council to consider options for youth provision within Purton –new project
- Station Road./Widham/Crosslanes – road safety projects – ongoing
- Road crossing at Church street – to be considered



## Report to the Area Board from Broad Town Parish Council May 2018

At the last parish council elections on 4<sup>th</sup> May 2017, an almost entirely new set of Councillors were returned for Broad Town. Only one Councillor was previously on the Council and our permanent Parish Clerk was also a new appointment in December 2017.

As a new Council, we have been working hard to understand the needs of the people of Broad Town and to set the Council up on a solid foundation of proper practice and good governance.

We believe in the importance of excellent communication on our activities and in encouraging as much public participation in our meetings as possible.

Our first annual parish meeting was on 30<sup>th</sup> May, 2017 and we were pleased to welcome 35 members of the public and hear from Broad Town's various Community Groups. This gave us an excellent overview of the views and needs of the village. The meeting also gave us as new councillors an opportunity to introduce ourselves and state what we hoped to achieve whilst in office for the community of Broad Town.

Since then we have been working collaboratively with interested members of the village to scope out our priorities and we are clear that our main areas of focus should be -

- Addressing speeding traffic
- Footpaths maintenance and access
- Our Playground and Recreation Field at Redhills
- Fully utilising the Good Energy Community Fund

### Addressing speeding traffic

For the residents of Broad Town, speeding traffic in the village is the most significant issue raised with the Council and a deep concern.

What is the scale of the problem?

### Metrocount results from 2017:

- The metrocount recorded **360 hours** of traffic information. Unbelievably only **13 hours** recorded 85% of the traffic travelling at or below the sign posted speed limit
- 15% of the traffic is travelling at
  - > 38mph in the 30mph part of the village
- On average **1,550** vehicles pass through BT daily
- On average 85 vehicles pass per hour but this rises to 180 per hour in the week at peak times ( 8 o'clock in the morning and 5 o'clock evening)
- The metrocount readings clearly demonstrate the 8 o'clock and 5 o'clock week day peak times. Saturday peak time differs (12:00-1400) and interestingly Sunday has a peak between 07:00-09:00
- Although less traffic at night the results show excessive night time speed of > 50 mph
- 85% of the traffic at **0500hrs and 2300hrs will** be exceeding **50mph**
- Metrocount readings in 2017 compared to 2012 show an increase of **32%** more traffic coming through the village daily.

After consultation with Wiltshire Council and a thorough review of all the options, the parish council have decided to acquire Speed Indicator Devices for the village. We would like to thank Dave

Roberts for his on the ground advice on this project which has been invaluable. Research and costings are being finalised and the parish council have allocated 50% funding in the 2018/19 budget to facilitate the project. We will be bringing a full proposal to the next CAT G meeting in June to ask for your support with the remaining funding needed and we look forward to your support.

#### Footpaths maintenance and access

A footpath working group was set up in autumn 2017 and has made good progress in mapping the scale of the issue and the opportunity to open up access across the village.

They have walked 50% of the footpaths in the village and have reported that fortunately the condition is not as bad as they had been led to believe, although basic maintenance is definitely required. They have identified the projects that the Parish Council can undertake with the help of volunteers in the village.

A meeting has been arranged with the Rights of Way Officer at Wiltshire Council to help establish where the lines of demarcation are and to establish funding support for the materials needed to action the repairs.

Once the group have established a project plan there will be a training day to go through the Health & Safety aspects which need to be in place before volunteers can get involved.

The planned maintenance programme will be directed by the Parish Council who will set dates and get the maintenance programme rolling.

There are some more serious repair/maintenance issues which will need to be handed over to Wiltshire Council in due course.

#### The Playground and Recreation Field at Redhills

In September, the Council was pleased to establish a working group to identify new play equipment needs for the Playground. This resulted in new equipment being purchased and installed, along with new signage to ensure responsible dog walking by the Play Area.

At the same time we noted that the football goals and nets which are widely used by people of all ages in the village were also in a very poor state and beyond repair. We have been able to cover the cost of new nets but we will need grant funding to be able to replace the goals posts. Ideally we would want to have this community asset back available for people to enjoy this summer and are looking for support from the Area Board of £976 to make this happen. We are also applying to the FA for a grant for the other 50% funding. The installation work will be carried out pro bono.

#### Fully utilising the Good Energy Community Fund

The parish council has established the process whereby fuller utilisation of the Good Energy Solar Farm Community Fund can be made by local community groups. The application process has been widely promoted and the council now considers applications at its meeting in March and in September.

We are delighted to confirm that awards have been made to:

- Community Coffee mornings £432.00 to cover one years hire of the village hall.
- Broad Town WI - £850 towards a defibrillator. The Parish Council would like to thank the Area Board for covering the other 50% of the cost.
- White Horse Preservation Society - £1263.00
- Royal Wedding Celebration Group, Sparkle for Markle event (Village tidy, family picnic and evening disco) £678.00
- Village Hall - £5000 agreed in principle for refurbishment of kitchen and toilets

On behalf of the village, the Council would like to thank all the community groups that have applied for grants and who are delivering these wonderful and important facilities to the community of Broad Town.

#### Planning applications

As a Small Village we are increasingly concerned by what feels like a relentless push by housing developers to put forward plans for developments of up to 30 houses in our village. When canvassed, there has repeatedly been a clear majority amongst electors in favour of “no development” in the village.

Our main concern is to ensure that small rural communities, such as ours, remain properly protected by the Wiltshire Core Strategy which we endorse.

In March, the parish council met with Bidwells, the land agents for Brasenose College. Brasenose have decided to sell their remaining land holdings in and around the village and their land agents were keen to understand whether there is a local requirement for housing. The council confirmed that there is no identified need for housing development which would fall outside of the Wiltshire Core Strategy for small villages such as our own, namely infill only of generally only one dwelling.

In April we were approached by Oxford Law requesting a meeting. They will be submitting a planning application for Church Farm Fields in the near future. This meeting is scheduled for May.

We would ask for the support of the Area Board for our position, which is to support planning applications which are in line with the Wiltshire Core Strategy only.





## Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### The right healthcare, for you, with you, near you

## News from the CCG!

### Help us celebrate 70 years of the NHS



This year marks the 70th anniversary of the National Health Service as it celebrates its birthday on 5 July 2018.

It's an organisation woven into the very fabric of our way of life with each and every one of us using its services in some shape or form at some time.

To get here from 1948, the NHS has been constantly evolving and adapting to meet changing needs and expectations. All those years ago who would ever have imagined that we would be able to map the human brain, carry out heart transplants and immunise against so many diseases.

**We want to mark the occasion by sharing local people's memories and reminiscences of the NHS – either because they have worked for the service, or have received NHS treatment over the last 70 years. In particular, we are keen to hear from anyone who was born on 5th July 1948 and shares the same birthday as the NHS.**

People can share their memories and photos by emailing the Communications Team at [NHS70.wccg@nhs.net](mailto:NHS70.wccg@nhs.net) or by post to Communications, Wiltshire CCG, Southgate House, Pans Lane, Devizes, Wiltshire, SN10 5EQ. If you are sending any original photographs and would like them returned, please include your name and contact address.

#### Do get in touch if you:

- You share the same birthday as the NHS – were you one of the first babies to be born on 5 July 1948 in the NHS?
- You have recollections of working for the local NHS in Wiltshire (past and present) during the last 70 years
- You have received treatment or care from the NHS in Wiltshire and would like to share your story
- You can share any memories of our hospitals in Wiltshire, particularly if you have any old photographs of our hospitals (past and present) or the staff who worked in them
- We are especially interested in any memories and photographs from 1948, the year the NHS was founded and to hear from those who were born in 1948.

## Annual General Meeting

We are holding our annual general meeting in the conference room at Southgate House, Pans Lane, Devizes on Tuesday 26 June starting at 9.30am.

This event provides you with the opportunity to learn about what the clinical commissioning group has achieved in the past year and allows you to ask questions and find out more about our plans for the future – You can also pick up a copy of our annual report and accounts on the day.



Doors will be open from 9am for registration, and the AGM will take place between 9.30 – 10.30am.

If you would like to attend the AGM, please email [tracy.torr@nhs.net](mailto:tracy.torr@nhs.net) by Friday 15 June 2018.

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## Don't let hay fever spoil your summer!

Spring and summer are wonderful seasons, filled with blossoming flowers, sunshine and warmth and many more of us will be spending time outdoors. But for hay fever sufferers, this time of year can cause worry and discomfort.



Hay fever is a common allergy and can affect up to one in five people at some point in their life, and is mainly caused by grass pollen.

The good news is you don't need to see your GP for hay fever treatment. Wiltshire Clinical Commissioning Group is urging residents of Wiltshire to consider buying their own hay fever treatment, instead of getting it on prescription.

Hay fever and seasonal allergy treatments such as tablets, eye drops and nasal sprays are all easily available from your local pharmacy, and you don't need a prescription from your GP.

As pollen count increases, hay fever sufferers dread the oncoming symptoms, which include a runny nose, itchy eyes and sneezing. That's why it's always good to be prepared. The symptoms of hay fever can be really unpleasant and the best way to control them is with antihistamines, which are inexpensive and can be bought from many shops and pharmacies on the high street.

By going to the pharmacy you'll be saving yourself time and money, freeing up GP appointments for people with more urgent needs as well as doing your bit to help save the NHS money on unnecessary prescription costs. Your pharmacist will also be able to offer you advice on how to avoid triggers.

There is currently no cure for hay fever, and you technically can't avoid it, however, there are ways to help reduce the effects including:

- Wearing wraparound sun glasses when outdoors to protect the eyes
- Showering and changing your clothes after being outdoors will help stop the spread of pollen through your home
- Putting a small amount of petroleum jelly in your nose helps to trap pollen grains
- Keeping an eye on the weather forecasts and staying indoors to avoid going out when the pollen count is high

Self-care is an important part of keeping well and having a well-stocked medicine cabinet can help you treat minor illnesses, such as hay fever, and injuries at home without the need to see a GP.

You can find us on social media – follow us and keep up to date with our latest posts as we celebrate the decades of the NHS during our countdown to the NHS’s 70<sup>th</sup> birthday on 5 July 2018.



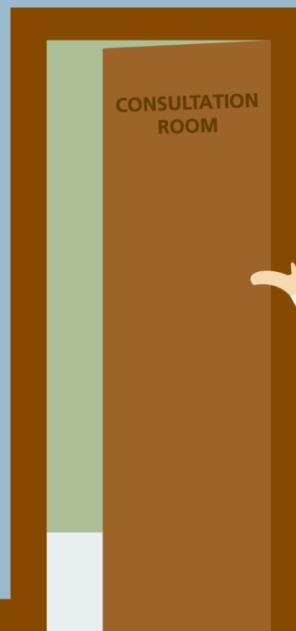
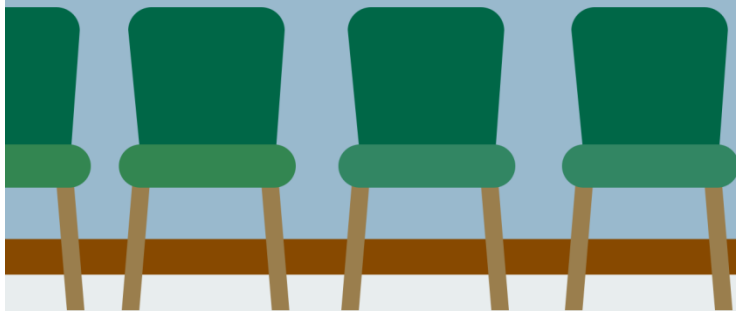
NHSWiltshireCCG

@NHSWiltshireCCG

NHS Wiltshire CCG

Visit our [website](#)

# The cost of Wiltshire’s missed GP practice appointments



**76,402**

Missed appointments in 12 months



Average missed appointments per GP practice per week



483,000 residents



The same as **1 in 6** Wiltshire residents - or the **entire population of Trowbridge and Salisbury** - missing one appointment each!



## Five ways to give feedback to help shape local health and care services in Wiltshire

Share your experiences of local health and care services and make it better for everyone - that's the message from the county's independent health and care watchdog Healthwatch Wiltshire as it celebrated its fifth birthday on 1 April.

Healthwatch Wiltshire, along with 147 other healthcare organisations in England, was set up in 2013 as a result of the Health and Social Care Act 2012. Its role is to listen to the views of the public on local health and care services. They then use this feedback to help influence decision-making at a local level, shaping services for the better.

In the last year, the Melksham-based organisation has regularly visited all corners of the county and collected 2495 individual views and experiences. Overall, 46 per cent of feedback was positive, with 424 comments praising the quality of services.

More than 60 volunteers also took part in over 500 activities over the last year and helped to collect feedback from the public.

Lucie Woodruff, Healthwatch Wiltshire Manager, said: "On our fifth birthday, we are really proud of what we have achieved so far in the county. Our staff and volunteers continue to meet the community to listen to what people have to say about local health and care services.

"Everyone who uses health and care services has the right to expect a high standard. In order to help organisations achieve these standards, we need the public's help. That's why we actively encourage and welcome feedback.

"No matter how big or small the issue, we want local people to share their stories with us, so that we can share these ideas with those with the power to make change happen."

### Five ways to share your views on health and care in Wiltshire:

1. Talk to a Healthwatch Wiltshire volunteer or staff member on an information stand in the community. See the events calendar for an up to date venue list:  
[www.healthwatchwiltshire.co.uk/events](http://www.healthwatchwiltshire.co.uk/events)
2. Pick up the phone and talk to a friendly member of staff to share your experience: 01225 434218
3. Email your story to [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)
4. Leave feedback online: [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)
5. Join our growing team of volunteers - and help give people a powerful voice to make a real and lasting change, visit:  
[www.healthwatchwiltshire.co.uk/volunteering](http://www.healthwatchwiltshire.co.uk/volunteering)



Pictured: Lucie Woodruff (centre), Healthwatch Wiltshire Manager with Shiena Bowen and Paul Lefever.

### Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[healthwatchwiltshire.co.uk](http://healthwatchwiltshire.co.uk)

**Healthwatch Wiltshire is the county's independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.**



# **Update for Royal Wootton Bassett & Cricklade Area Board**

<b>Update from</b>	<b>Recycle for Wiltshire Joint Venture</b>
<b>Date of Area Board Meeting</b>	9 May 2018

## **Headlines**

Wiltshire Council funds Wiltshire Wildlife Trust's Waste Education Team to educate and encourage school children and communities throughout Wiltshire to reduce, reuse and recycle more of their household rubbish. Currently the project is working in Royal Wootton Bassett & Cricklade, Westbury and Calne.

- New team member Freya has begun a series of waste free sessions at Lydiard Millicent Pre School.
- We've started a series of waste free workshops at Broad Town Pre School.
- We ran a waste-free workshop with Lyneham Rainbows group, helping them to achieve their Plastic Free badge. Over the coming weeks sessions are booked in with other youth groups in the area.
- The posters from our 'Drop the Rubbish Attitude' litter and recycling campaign, run with students from Royal Wootton Bassett Academy and Town Cllr Sue Hughes have been printed and put up around town.

- 
- We joined the popular Royal Wootton Bassett 'Great British Spring Clean' and recycled many bags of litter such as plastic and glass bottles and tin cans. We had a display in Borough Fields courtyard about reducing litter by reusing, refusing and recycling and talked to a number of people about this topic.
  - We met with a representative from the Royal Wootton Bassett Methodist Church to discuss ways to increase recycling and reduce rubbish at the Church and talked about the possibility of bringing together people interested in environmental issues locally to form some kind of 'Green Group'.
  - We ran a busy and fun Upcycled Gardening session in Royal Wootton Bassett library during the Easter Holiday, making bug homes, bird feeders, planting seedlings in newspaper pots and upcycling glass jars into herb pots.
  - We've been out putting up posters in the area showing what can be recycled and the benefits of doing so – hopefully you've seen them about? Please let us know if you could display one.
  - We sent out the Spring issue of 'Slim Bins' – our quarterly e-news all about cutting down on household waste and recycling more in Wiltshire. If you'd like to receive this newsletter, please email [rethinkrubbish@wiltshirewildlife.org](mailto:rethinkrubbish@wiltshirewildlife.org)





## Royal Wootton Bassett Local Youth Network

### *for and with our young people*

April - May 2018

The Royal Wootton Bassett Local Youth Network has continued the pace of its work in both:

1. Further developing its committee and work.
2. Paving the way to obtain greater understanding of the needs of our young people.

The RWB LYN Committee is developing its understanding of the needs of local young people, in order to shape future provision. This is being achieved via the following means including:

- Desk based research - conducted and presented back to the committee.
- Verbatim comments gathered – ongoing.
- Survey to be conducted – research requirements now agreed. Questions are being drafted and reviewed.

Following the last Area Board Meeting the committee gained the following pieces of understanding:

1. There is a need for provision around Music, Arts and Drama in Royal Wootton Bassett, for which a suitable Music, Arts and Drama champion has been appointed to the Management Committee Meeting.
2. CMAS who run the Youth Group for 13-18s in Royal Wootton Bassett, have secured funding until October 2018.

From Royal Wootton Bassett Town Council, the RWB LYN Committee now understand that:

- The Royal Wootton Bassett Neighbourhood Plan (NHP) has passed its referendum on 19<sup>th</sup> April.
- The NHP contains policies surrounding provision which could benefit our young people, including Skate Park, School Places and Community Facilities.

The Management Committee, were saddened to learn of the proposed closures to the two outdoor centres Braeside & Oxenwood in Autumn 2018, due to £1.4mn funding gap at Wiltshire County Council.

The Management Committee, would like to thank Wiltshire County Council, Royal Wootton Bassett Town Council, all the stakeholders, young people and CMAS for their very much valued support to date.



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
<b>Royal Wootton Bassett and Cricklade CATG – Date of meeting: Wednesday 7<sup>th</sup> March 2018. Cricklade Town Council officers</b>				
<b>1.</b>	<b>Attendees and apologies</b>			
	<u>Present:</u> Simon Billis, Mollie Groom, Mary Champion, Mike Farrow, Jonathon Bourne. Allison Bucknell, Bob Jones, Dean Cobb, Rod Gill, Jacqui Lay, John Coole, Ray Thomas, Diana Kirby, Chris Hurst Martin Cook, Steve Hind	<u>Apologies:</u> Alexa Davies Geoff Jackson-Haines Spencer Drinkwater	Not Present:	
<b>2.</b>	<b>Notes of last meeting - December 2017</b>			
		The notes from December meeting were accepted		
<b>3.</b>	<b>Top 5 Priority Schemes (A List)</b>			
a)	<u>Issue 3986 - CRICKLADE</u>  The Forty/The Fiddle/ Chelworth Rd. HGV damage	Signing scheme proposed is approved by Cricklade Town Council costing up to 5k. CTC agreed 50%  Signs ordered and implementation programmed to be complete by 22 <sup>nd</sup> Dec, although this is now likely to be delayed until Jan/Feb.  Costs now likely to be around 8k due to additional works including bollards. WC to fund the additional costs.	Completed - £2,500 to be paid by Cricklade – remainder to be paid by WC - SH to send invoice to Cricklade TC – now can be removed from the A List as a closed case.	<b>CLOSE</b>
b)	<u>Issue 3629 - CRICKLADE</u>  Cricklade, Chelworth Rd - speeding	A proposal received from Cricklade TC, 40mph on the built up area for the western end of Chelworth Rd. This proposal is approved. Cost around 2.5k for advert and implementation.  50% funding from Cricklade TC agreed 28/12/17	SH - Cricklade TC confirmed to go ahead with the 40mph extended back from the crossroads up Chelworth Road. WC to advertise the proposals for a new speed. If no objection then can go ahead. If any	<b>SH</b>

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Site visit undertaken to determine sign locations. To be advertised.	objections then have to address them.	
c)	<b>Issue 4490 - PURTON</b>  Submitted 17/02/16  Road calming required on Station Road in Purton	Scheme discussed at the PC meeting in January. Estimate approx. £14k. Ray Thomas confirmed Purton PC had budgeted to contribute £7k to the project.  Purton PC to decide whether or not to continue.	Two schemes – 4490 and 4458.  4490 leave open and move to B List.	<b>MOVE TO B LIST</b>
d)	<b>Issue 4458 – PURTON – Cricklade Rd</b>  Submitted 02/02/16  Speeding Issue.Speed of traffic entering and leaving Purton at Widham by railway bridge.	Discussed with Ray Thomas  Futher consultation required from Purton PC	Meeting with SH and RT – request for a cost development for the scheme – Purton PC to put forward £7k – probably a substantive project as could be around £20k. if so then the cost would not come from CAT G budget. CAT G requesting for the costings and then make a decision in June.	<b>SH</b>
e)	Issue 5026 - <b>BRADENSTOKE</b>  Submitted 29/11/16  Safety at B4069 junction Bradenstoke	Initial proposal presented to PC at previous CATG meeting for consideration. Further request for chevron signs to be included on approach to No 7 The Banks – Site meeting undertaken to clarify request.  Drawing proposals being prepared.	SH and AB met on site to look at extra chevron signs around No. 9 The Banks. Scheme with extra chevron boards and signage – paper copies given to RG - Lyneham and Bradonstoke PC agreed £2,000 to put towards it. Cost of project around £8,400. Action SH to email pdf of scheme. Rod to try to achieve an extra £500 to £1k from the pc next Tuesday at pc meeting. If confirmation comes through from pc and happy with the scheme then SH can proceed.	<b>PC to discuss further funding.</b>  <b>SH to proceed subject to additional funding</b>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	<b>Issue 5892 - TOCKENHAM</b>  A3102 Tockenham	Site meeting undertaken with PC.  Various concerns raised. It was agreed to develop several proposals with cost estimates to address these concerns, followed by prioritisation in conjunction with the PC.	SH and MC met with DK and other parish councillors. Feel there is something to be done but needs to develop a series of small projects to be priced up and then CAT G can decide how to go ahead. SH to let pc know when he has some schemes ready. Hopefully will having something ready for next meeting.	<b>SH</b>
g)	Issue 5083 - <b>PURTON</b>  Submitted 10/1/2017  Road priorities at Tadpole Lane, B4533 and the C70	Site visit undertaken.  Low cost option not available. All options will require significant land acquisition.	SH visited and feels there is no low cost option available. BJ reported several accidents again at the junction. SH and MC feels that an experimental one way order – no entry into Hayes Knoll or no entry either way. Both Purton Pc and Cricklade TC to be advised and for them to come back to say if they agree.	<b>SH TO WRITE TO CTC / PURTON PC</b>
<b>4.</b>	<b>Substitute Priorities (B List)</b>			
a)	<b>Issue 4412 - CRICKLADE</b>  Traffic management/ speeding/ parking at North Wall, High Street Junction, Cricklade.	07.12.17 - This looked to be progressed through routine management. This is likely to be dealt with by the next meeting.  A review of waiting restrictions is taking place in Cricklade by Trevor Malton (WC network management team).  Town council to progress approval for new parking area off North Wall.	<i>No action.</i> <i>Leave on until Feb meeting with a view to closing at that meeting.</i>  RTO now in for double yellow lines/ waiting restrictions waiting for these to be confirmed - no further action on car parking as TC dealing with this.	<b>CLOSE</b>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Waiting restrictions can be developed once approval process for parking area is complete.	Can now be closed	
b)	<p><a href="#">Issue 4567 – BROAD TOWN</a></p> <p><i>Submitted 29/03/16</i></p> <p>Speeding Broad Town</p>	<p>07.12.17 - Dave Thomas had attempted to contact the PC to discuss this issue, however they had not got back to him. To be left on agenda for one next cycle.</p> <p>Broad Town PC considering SIDS.</p> <p>SH had provided SID information to Broad Town PC. SH stated fixed SIDS were not effective, portable SIDS are preferred. WC policy is not to install permanently installed SIDS based on research. It was advised Broad Town identify a number of locations in each direction for potential SIDS and to move them about. This would need to be managed by the PC, so qualified manpower was required for a successful scheme. Posts could be put in place for SIDS to be fixed to.</p> <p>DT has tried to contact Broad Town PC and has not received a response.</p>	<p>SB – considering the SIDS at pc but these are not always effective but speed limit reminder signs may be a better option. Can be Solar Powdered. Would need two signs on posts – Parish Steward can put up and pc could pay for these. Other option put in marked parking bays to creating ‘mobile build outs’ . Looking at the Safe Routes to School policy as then can apply for other funding. Discussing this with DT and when BT pc have some schemes they are happy with then will come back to CAT G to look for financial support.</p> <p>Action is for BT to bring back a proposal to CAT G at the next meeting.</p>	<b>BROAD TOWN PC</b>
<b>5.</b>	<b>Pending Priorities (C List)</b> (Issues can be viewed in full from the <a href="#">Area Board Section on the Wiltshire Council Website</a> )			
c)	<p><a href="#">Issue 4505 – ROYAL WOOTTON BASSETT</a></p> <p><i>Submitted 25/02/16</i></p> <p>Speeding Along Nore Marsh Road RWB</p>	<p>07.12.17 - Johnathan Bourne informed RWB TC had allocated a CATG budget and are keen to consider CATG issues holistically for the whole town.</p> <p>06.09.2017 – if the school put in a request, traffic calming lights at critical times can be supplied if the school has an appropriate travel plan in place.</p>	<p>JB –RWBTC has selected this as one of their 2 priority areas and have requested a metro count. Chris Hurst says there are people ready to do Speedwatch but await training. Alexa Davies to liaise with TC on location .</p>	<b>AD to request Metrocount</b>

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>High volume of traffic speeding vehicles especially trucks site traffic down Nore Marsh Road between Nore down Way and Washbourne Road Wootton Bassett. Refer to TC. Alexa to talk to RWB TC with a view to metrocount after Network Rail works finished.</p> <p>Chris Hurst is trying to get a speedwatch scheme arranged and needs metrocount to be requested by Town Council.</p> <p>Cllr Paul Heaphy to talk to school to see if they want a non-TRO flashing 20mph scheme out side the school – CH will take this as casework.</p>	<p>CH to check with Paul Heaphy if he has spoken with school with regard to the 20mph school signs.</p>	
i)	<p>Issue 5082 - <b>PURTON</b></p> <p>Submitted 9/1/2017</p> <p>Safety concerns at Purton village centre.</p>	<p>06.12.17 - the Co-op have sent through some plans. The Co-op have informed SH they have no budget available. SH confirmed no S106 money was available. SH stated this issue is not a safety risk at present.</p>	<p><i>No action can be taken as will be looked at as part of planning application.</i></p> <p>RT and SH met. The Co-op scheme is purely lineage scheme. SH to write to the agent to find out frequency of deliveries etc. Still ongoing until we know what the Co-op is planning to whether they come to the village or not.</p>	
l)	<p>Issues from previous CATG meeting</p>	<p>06.09.2017 – 5 metro counts – not clear what the current status is of these – AD to chase</p>	<p>Chase up metrocounts</p>	<p><b>AD</b></p>
<b>6.</b>	<b>Outstanding Issues by Division</b>			
		<p>Please see Appendix A – new issues March 2018.</p>		
<b>7.</b>	<b>Substantive Highways Scheme</b>			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Two possible schemes in the offing – Tockenham (5892) and Purton (4458)		
<b>8.</b>	<b>Finance – CATG Budget and Pavement and Footway Improvement Scheme</b>			
		<p><b>BUDGET</b>            £13,273 remaining with £14,205 to come in from April.</p> <p>Purton Manor Hill came in a lot cheaper – half the cost.</p> <p>Around £50k available for 2017/18</p> <p><b>FOOTWAY Improvements</b>            In December 2017, The CATG group agreed to put forwards the larger projects as substantive schemes (Bath Rd, Brynards Hill, Lyneham, Purton) . Details of 2018-19 footpath funding not yet available.</p>	<b>SH to send electronic version of budget to go with notes.</b>	<b>SH</b>
<b>9.</b>	<b>Freight Route Reviews</b>			
		Decision regarding Freight Route Reviews: <a href="http://cms.wiltshire.gov.uk/documents/s141207/Appendix.pdf">http://cms.wiltshire.gov.uk/documents/s141207/Appendix.pdf</a>	<b>Nothing for our area</b>	
<b>10.</b>	<b>Other items</b>			
<b>11.</b>	<b>Date of Next Meeting: Wednesday 6<sup>th</sup> June 2018</b>			



## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

**Highways Officer – Steve Hind**

### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Royal Wootton Bassett and Cricklade Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Wootton Bassett and Cricklade Area Board will have a remaining Highways funding balance of **£Tbc.**

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

